project training and workshops

by Nick Graham
and

Inspirandum

project governance
portfolio and programme management
project management
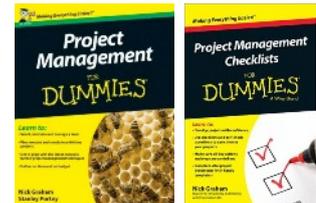**project workshops** — **Practical Project Workshops**

Nick Graham
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Nick is a member of the Institute of Directors and the Association for Project Management.

Project Workshops

Time is money, and often especially so in projects. It's not just that the project costs more if it takes longer, but the benefits are delayed too. Just think, if your project is to save £365,000 a year (and some save much more than that), that's £1,000 in lost benefits for every day that the project takes longer than it needs to. A project workshop is a great way of moving your project forward quickly and getting your staff up to speed in different project disciplines such as risk management and planning. Inspirandum project workshops can be spectacularly cost effective.
NICK GRAHAM - DIRECTOR OF INSPIRANDUM LTD

Nick is the author of several 'For Dummies' titles, renowned for their straightforward style and practicality.

highlights

► Productive, focused work on your live projects
► Can include teaching input on things like planning
► Gives your project a real boost to move it forwards
► We come alongside to cover your exact needs
► Cost effective, and sometimes spectacularly so

an outline

Each workshop is fitted around your exact needs. It can be to work on specific projects, or a training module to increase the skills and knowledge of your project staff, or a combination of the two.

Where the workshop includes work on your live projects, we can handle up to three in each workshop with those attending allocated to one of the three teams. If someone isn't directly involved with one of the projects, we allocate them to one of the teams and it's always the case that they make a valuable input. Their 'distance' means that they regularly spot things that people who are very closely involved just haven't seen.

It's a proven mix and can be very effective in catapulting projects forwards. In one workshop, we got through work in *one day* that a previous (smaller) project in the same organisation had taken nearly *three months* to do. The workshops are intensive, hard work but great fun too.

in brief

1 to 3 days

delivered 'in-company'

normally 4 - 12 people, but it can be more

led by Nick Graham

Project Managers and other staff (such as Project Board members) involved with setting up, planning and controlling PRINCE2 projects. No specific previous knowledge of PRINCE2 is needed if the workshop includes tuition since we will factor that in.

Powerful, practical workshops - to get your projects moving

Examples

We ran a one-day workshop for a major power generator to develop an Outline Charter for a technical project.

Workshops can be a teaching module to equip your staff with knowledge and skills to increase their project management capability. Or it can be to tackle live work on between one to three projects, such as to do product-based planning or risk analysis. Or the workshop can be a mix of the two where we deliver a training module on a specific aspect of project management, such as risk or quality planning, then move on to apply that to the live projects.

Where the workshop is dealing with live projects, we can handle up to three depending on the number attending the workshop and the format. However we've also run workshops to deal with just one or two projects and with a large number of staff involved (the greatest number so far is 60 people, with a mix of project staff, engineers and managers!)

And in a two-day workshop Nick worked with a well-known high street bank to plan three important projects.

We can run a workshop on any aspect of project planning and control.

We will talk to you about your exact needs and plan the workshop accordingly.

To give you an idea, here are a few of the topics we cover, but this list is just the start:

Project Kick Off - to produce an Outline Charter.

Product based planning - to product a WBS, Work Flow Diagram and Product Definitions for a Project Plan.

Risk Analysis - to identify and analyse project risk, the assess suitable control actions.

Implementing a method - to work with senior managers to plan the roll-out of a project method for the organisation's projects.

Inspirandum
SIMPLY INSPIRATIONAL

Inspirandum is a small company based around the work of Nick Graham. We are dedicated to highly professional training and consultancy on approaches and methods known to work and work well. In the field of project and programme management, the company offers generic training but also specialises in the PRIME® (ISO 21500 compliant) method of which Nick is co-author.

Most companies talk of delivering excellence. In Inspirandum, repeated feedback from customers show that we constantly deliver it and a large proportion of our work is repeat business and word-of-mouth recommendations.

Customers include a very wide variety of public and private organisations from Government bodies through very large international companies right down to independent consultants.

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If you have any questions about this event, please do contact us and we will be more than happy to give you any more detail you need.

To book an event for your organisation, again please contact us. We will be pleased to discuss pricing for the number of people you have in mind and a suitable date.